

Record of Officer's Decision

The Openness of Local Government Bodies Regulations 2014 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Date of Decision:	03.12.25
Decision Maker (Officer):	Damian Williams, Corporate Director for Operations and Delivery
Authority for Delegated Decision (Cabinet/Committee Decision or Scheme of Delegation – provide reference):	Part 5 of the Constitution, Procurement Procedure Rules, Section 4.2 sets out the process for procuring works in the value bracket £10,000 - £50,000. The Corporate Director/Head of Department has authority to decide whether a quotation is accepted and this is recorded by way of an Officer Decision. Damian Williams, as Corporate Director for Operations and Delivery, has delegated authority to discharge executive functions under Part 3, Schedule 3, Section 4.4 of the Constitution, in respect of coastal and engineering matters.
Identify which Portfolio Holder(s)/Committee Chairman consulted?	Cllr Adrian Smith
Ward Member(s) consulted?	No
Is it a Key Decision?	No
Is it subject to call-in?	No
Decision Made:	To accept the quotation from Geobear and instruct them to carry out the geopolymer resin void filling works at Stone Pier and Harbour Crescent. Cost to be met from current budgets.
Reason for Decision (if a report was produced to	Following voids being identified in two locations in Harwich, a request for quotations exercise was

support the Decision, refer to or attach it):	undertaken, with quotations received back to a locked e-mail box. 3 companies were invited to quote and submissions received were evaluated based on price, in accordance with the Council's procurement rules set out in Part 5 of the Constitution. Geobear was the best price, with one other quotation received and the third company unable to quote due to access restrictions for the size of their vehicle.	
Highlight any associated risks/finance/legal/equality considerations:	The void sizes have been estimated and there is the potential that additional material may be required at an additional cost. Prices for additional material at a price per m3 rate were obtained as part of the quotation request	
NEW : Details of Local Government Reorganisation and/or Devolution considerations	Work will be completed prior to LGR	
Details of any Alternative Options Considered and rejected (together with reasons):	Concrete infill considered but it has significantly higher risks attached to the sea defence integrity. It is also a lot more intrusive and would mean the promenade in these locations would have to be closed for a much longer period of time.	
Details of any declarations of interest (by Portfolio Holder/Committee Chairman who was consulted by the officer, which related to the decision) If relevant, a note of the dispensation granted by the Monitoring Officer:	N/A	
Reason Decision, or supporting Report, is not published:	x	Not applicable – Decision to be published
<i>Tick one or more of the specific exemptions,</i>	If Report is not to be published – tick one of the following boxes:	
<u>and</u>		The report supporting the Decision contains confidential information
<i>Give more information in the final box with regards to why the exemption applies and</i>		The Report supporting the Decision falls within an exemption pursuant to Schedule 12A of the Local Government Act 1972 Information:
		• Relates to an individual
		• Likely to reveal the identity of an individual
		• Relating to financial or business affairs of a person or organisation

<i>outweighs the public interest test (which is in favour of disclosure).</i>		• Relates to a claim for legal professional privilege in legal proceedings
		• Reveals that the Council proposes to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or to make an order or direction under any enactment
		• Relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
		<u>And</u> is exempt if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information

Officers

Signed:

Title: **Corporate Director for Operations and Delivery**

Dated: 03.12.25